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DUMMER PARISH COUNCIL

Chairman: Councillor Sheila Harden

Clerk: Wendy Reynolds

Tel: 07436786896, **Email:** clerk@dummerparishcouncil.gov.uk

MINUTES OF THE ORDINARY MEETING

Monday 9th June 2025 at 7:00pm at Dummer Village Hall, Up Street,
Dummer, RG25 2AK

Councillors Present:

Cllr Sheila Harden – Chair, Cllr Julian Jones and Cllr Liz Nelson

Also in attendance:

Wendy Reynolds – Clerk, and 25 members of the public

- 250601 The Chair opened the meeting at 7:00pm.**
- 250602 Apologies**
RECEIVED apologies from Cllr Manuela Gazzard and Cllr Sascha Mullen.
- 250603 Declarations of interest**
RECEIVED no declarations of pecuniary interest relevant to the agenda.
- 250604 Minutes**
To approve as a correct record the minutes of the Dummer Parish Council Annual meeting held on Monday 12th May 2025
Approved minutes can be found on the Dummer Parish Council website (www.dummerparishcouncil.gov.uk)
APPROVED as a correct record the minutes of the Dummer Parish Council Annual meeting held on Monday 12th May 2025
- 250605 To open the meeting to members of the public.**
There was 1 resident who raised the following item:
- A resident asked if it would be possible for the Parish Council to put up a notice board on the side of the bus shelters in the village. It was agreed that it would be added to the agenda for July.

Signed: _____ (Sheila Harden, Chair)

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250606

Reports

RECEIVED monthly report from Cllr Harden:

- Bible Fields: The broken sign in Bible Fields has been reported. The replacement may take up to sixteen weeks;
- CityFibre Installation: The Parish Council have been advised that some properties which have not been sold in over 30 years, may not be recorded on the Land Registry. Residents are advised to check their details. Work is progressing well with Up Street and The Barns completed. Post Office Lane is currently in progress;
- Recreation Ground: With repeated incidents of littering, drinking, noisy (and in some cases threatening) behaviour being reported on the Recreation Ground, the Parish Council wish to thank PCSO Andy Jones and his colleagues for their assistance and advice;
- Golf Club Deposition Totals: An Fol has been submitted to received the current totals of landfill accepted and to check that the limit of 123000M³ has not been exceeded. At the end of October 2024, the allowed amount remaining was 129000M³. Fol 389/25 was submitted on 16th May 2025;
- Pond: The Parish Council has submitted a planning application with regard to two trees on the boundary of the pond which are affecting a neighbouring house;
- Local Plan Update: After a 'call for sites' consultation, BDBC has now published the sites promoted (or amended). These can be found on <https://www.basingstoke.gov.uk/cfs-2025-publication>. Both sets of maps show the new and amended sites alongside those already included within the Strategic Housing and Land Availability Assessment (SHELAA).

RECEIVED monthly report from Cllr Juliet Henderson which can be found on the Dummer Parish Council website.

250607

Speaker

John Barker, Senior Development Director, Newlands

Presentation can be found on the Dummer Parish Council website, or by following <https://dummerparishcouncil.gov.uk/wp-content/uploads/2025/06/Basingstoke-Gateway-Dummer-Parish-Council-June-2025-John-Barker.pdf>

250608

Finance

250608.01

Current Financial Situation

NOTED the current financial situation and the reconciliation of the bank balance. This can be found at **Appendix A**.

250608.02

To approve requests for payments for June 2025

APPROVED payment requests for June 2025, **Appendix B**.

Signed: _____ (Sheila Harden, Chair)

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- 250609** **Audit and AGAR**
- 250609.01** **To note the Internal Audit response and consider recommendations within:**
- In advance of approval of the AGAR, please could all minutes be properly authorised and the minute template updated going forward – **RESOLVED** all previous minutes for the year 2024/2025 duly signed and minute template from June 2025 amended as advised;
 - Please ensure that any 'confidential' minutes are properly recorded going forwards – **NOTED**;
 - Scribe reports to be used going forward – **NOTED AND ACTIONED** in all meetings recorded from March 2025 and beyond;
 - Projects to benefit ratepayers should be brought forward – **NOTED**;
 - The council has GPC, but a clear awareness of the number of residents benefiting from each project should be quantified – **NOTED**;
 - With the change in Clerk and Chair, it may be worth reassessing the running costs and accounting for the tennis court usage – **NOTED**;
 - The purpose of holding three savings accounts, none of which earn over 1.5% is unclear – **NOTED**;
 - Please ensure that the statements submitted to BDO run to 31st March 2025 – **ACTIONED**;
 - The council need to adopt an investment strategy as required – **NOTED**. The Clerk will write a strategy and bring to meeting in July 2025.
- 250609.02** **To complete Section 1 of the AGAR**
COMPLETED Section 1 of the AGAR.
- 250609.03** **To complete Section 2 of the AGAR**
COMPLETED Section 2 of the AGAR.
- 250609.04** **To note the dates of the exercise of public rights**
CONFIRMED as 12th June 2025 – 23rd July 2025.
- 250609.05** **To confirm that the Dummer Parish Councillors and the Clerk have no conflict with BDO LLP (External Auditor)**
CONFIRMED that Dummer Parish Councillors and the Clerk have no conflict with BDO LLP (External Auditor).
- 250610** **Bloor Soakaway, Old Golf Club**
NOTED that email correspondence had been received by the Clerk from Rupert Hunter, Road and Estates Adoption Manager, Bloor Homes to ask if the Parish Council would adopt the soakaway located in the Old Golf Club.
AGREED The Council voted unanimously no and felt it was the responsibility of Hampshire County Council. Clerk to respond to Rupert Hunter.
- 250611** **Anti-social Behaviour**
RECEIVED an update from PCSO Andy Jones. PCSO Jones is hopeful that Police proactivity will hopefully have an impact. He encouraged the community to report any anti-social behaviour issues to 101 individually as needed. It was considered that CCTV or motion sensor lights were not deemed particularly useful in this setting.

Signed: _____ (Sheila Harden, Chair)

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- 250612** **To discuss any items of Parish maintenance**
250612.01 **Cemetery Trees and Ivy coverage**
ACTION to get a quote for cutting the ivy around the base of the trees outside the cemetery.
- 250612.02** **Dummer Signage**
ACTION the Chair will bring proposals to change signage to the village entrance to the July 2025 meeting.
- 250612.03** **Bench and picnic seating**
AGREED by unanimous vote to purchase 2 picnic tables (1 for the Recreation Ground and 1 for the Pond) and 3 benches (1 for the Recreation Ground and 2 for the Pond to replace memorial benches) at a cost of no more than £4,000 (exc VAT).
- 250613** **Planning Applications**
250613.01 **REF: 25/01070/RET**
Location: 28 May 2025 13 Lunways Road Basingstoke Hampshire RG23 7GP
Proposal: Erection of single storey outbuilding to form a playroom (Retrospective).
NOTED due to ongoing action by Hounscome Fields Residents Association (HFRA), the Parish Council chooses not to make a response to this application until an agreement has been reached between residents, HFRA, Remus and BDBC.
- 250613.02** **REF: T/00277/25/TCA**
Location: Box House Up Street Dummer Hampshire RG25 2AJ
Proposal: 2 Holly: growing 6" apart (so treated as one) reduce height and spread by 25%.
NO OBJECTION
- 250614** **Date of the next meeting**
AGREED that the date of the Ordinary Meeting shall be held on Monday 14th July 2025.

There being no further business the meeting closed at 20:54pm

Signed: _____ (Sheila Harden, Chair)

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Appendix A

3 June 2025 (2025-2026)

Dummer Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 31/05/2025		
	Cash in Hand 01/04/2025		231,940.64
	ADD Receipts 01/04/2025 - 31/05/2025		126,605.94
	SUBTRACT Payments 01/04/2025 - 31/05/2025		358,546.58 6,868.55
	Cash in Hand 31/05/2025 (per Cash Book)		351,678.03
B	Cash in hand per Bank Statements		
	Petty Cash 31/05/2025	0.00	
	Current Account 31/05/2025	6,196.60	
	Deposit Account 31/05/2025	39,257.72	
	Development Control Account 31/05/2025	1,490.63	
	CIL Account 31/05/2025	304,733.08	
			351,678.03
	Less unrepresented payments		
			351,678.03
	Plus unrepresented receipts		
	Adjusted Bank Balance		351,678.03
	A = B Checks out OK		

Signed: _____ (Sheila Harden, Chair)

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Dummer Parish Council PAYMENTS LIST

3 June 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
13	Administration	08/05/2025		Current Account	Accounting Softwa	Accounting Software	Starboard Systems Ltd (So	S	31.00	6.20	37.20
17	Insurance	08/05/2025		Current Account	Insurance - 2025-	Insurance	Zurich Municipal	S	398.64	79.73	478.37
16	Repairs and Maintenance	08/05/2025		Current Account	Village Maintenan	Maintenance	James Dodd (trading as Vi	X	445.00		445.00
14	Communications	08/05/2025		Current Account	Broadband	Broadband	Sky Business	S	24.95	4.99	29.94
15	Communications	08/05/2025		Current Account	Vodafone SIM	Clerk's Phone Charges	Vodafone	S	9.87	1.97	11.84
20	Salaries and Allowances	08/05/2025		Current Account	PAYE - Month Endi	PAYE	HMRC	X	249.34		249.34
23	Salaries and Allowances	08/05/2025		Current Account	Salary - May 2025	Salary	Wendy Reynolds	X	713.06		713.06
21	Administration	08/05/2025		Current Account	Bank Account Char	Bank Charges	Lloyds Bank	X	4.25		4.25
18	Administration	08/05/2025		Current Account	Printer Ink and Sta	Stationery	Viking Office UK Ltd	S	123.29	24.66	147.95
22	Subscriptions	08/05/2025		Current Account	CPRE Membership	CPRE Membership	CPRE	X	84.00		84.00
19	Subscriptions	08/05/2025		Current Account	HALC Affiliation Fe	HALC Affiliation Fees/Levy	Hampshire Association of L	X	714.00		714.00
31	Subscriptions	27/05/2025		Current Account	Data Protection Fe	Data Protection Fees	Information Commissioner	X	47.00		47.00
30	Repairs and Maintenance	28/05/2025		Current Account	Village Maintenan	Maintenance	James Dodd (trading as Vi	X	415.00		415.00
Total									3,259.40	117.55	3,376.95

Dummer Parish Council RECEIPTS LIST

3 June 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
7	Bank Interest	09/05/2025		Deposit Account		Interest	Lloyds Bank	X	22.01		22.01
9	Bank Interest	09/05/2025		Development Contro		Interest	Lloyds Bank	X	1.02		1.02
8	Bank Interest	09/05/2025		CTL Account		Interest	Lloyds Bank	X	217.36		217.36
Total									240.39		240.39

Appendix B

Dummer Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

9 June 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
28	Salaries and Allowances	03/06/2025		Current Account	PAYE - Month Endi	PAYE	HMRC	X	174.40		174.40
29	Salaries and Allowances	03/06/2025		Current Account	Salary - June 2025	Salary	Wendy Reynolds	X	541.63		541.63
25	Administration	03/06/2025		Current Account	Accounting Softwa	Accounting Software	Starboard Systems Ltd (So	S	31.00	6.20	37.20
26	Communications	03/06/2025		Current Account	Broadband	Broadband	Sky Business	S	24.95	4.99	29.94
27	Training	03/06/2025		Current Account	Training Mentoring	HALC - CICLA Mentoring Progra	Hampshire Association of L	S	350.00	70.00	420.00
32	Audit Commission (Audit Fees)	04/06/2025		Current Account	Internal Audit - Ju	Internal Audit	Do The Numbers Ltd	X	350.00		350.00
33	Repairs and Maintenance	09/06/2025		Current Account	Maintenance - May	Maintenance	James Dodd (trading as Vi	X	575.00		575.00
Total									2,046.98	81.19	2,128.17

Signed: _____ (Sheila Harden, Chair) Date: _____