



Chairman: Councillor Sheila Harden

Clerk: Wendy Reynolds

Tel: 07436786896, **Email:** clerk@dummerparishcouncil.gov.uk

MINUTES OF THE ORDINARY MEETING

Monday 13th April 2026 at 7:00pm at Hounsme Fields Primary School, Tree Top Avenue,
Basingstoke, Hampshire, RG23 7GJ

Councillors Present:

Cllr Sheila Harden – Chair, Cllr Manuela Gazzard – Vice-Chair, Cllr Julian Jones and Cllr Sascha Mullen

Also in attendance:

Wendy Reynolds – Clerk and 8 members of the public

260401	The Chair opened the meeting at 7:00pm.
260402	Apologies <u>RECEIVED</u> apologies from Cllr Manuela Gazzard.
260403	Declarations of interest <u>RECEIVED</u> no declarations of interest.
260404	Minutes To approve as a correct record the minutes of the Dummer Parish Council Ordinary meeting held on Monday 9 th March 2026. <u>APPROVED</u> as a correct record the minutes of the Dummer Parish Council Ordinary meeting held on Monday 9 th March 2026. To approve as a correct record the minutes of the Dummer Parish Council Extra Ordinary meeting held on Monday 30 th March 2026. <u>APPROVED</u> as a correct record the minutes of the Dummer Parish Council Extra Ordinary meeting held on Monday 30 th March 2026.
260405	To open the meeting to members of the public. There was 1 resident who raised the following items: • The resident gave thanks to the Clerk for providing SID info.

Signed: _____ (Sheila Harden, Chair)

- The resident asked if the Parish Council had been made aware that a planning application for the Logistics Park at Popham had been submitted.

260406

Reports

RECEIVED monthly report from Cllr Harden, this can be found at **Appendix A.**

RECEIVED monthly report from Cllr Julian Jones:

- Devolution – the Local Government Reorganisation plan has been announced and details can be found on the Basingstoke and Deane Borough Council website.
- Local elections are being held on 7th May. Our ward has two councillors to vacancies to be filled.
- West Farm (Popham Logistics Park) application has been submitted.

RECEIVED monthly report from the Clerk this can be found at **Appendix B.**

260407

Finance

260407.01

Current Financial Situation

NOTED the current financial situation and the reconciliation of the bank balance. This can be found at **Appendix C.**

260407.02

Payment Requests

To approve requests for payments for April 2026.

APPROVED payments requests for March can be found at **Appendix D.**

260408

Report of the BDBC Parish and Town Council Independent Remuneration Panel – 2025

RESOLVED that, at the current time, Councillors have no requirements for any allowances.

260409

Policies

260409.01

Publication Scheme

Review and adopt amended policy.

REVIEWED and ADOPTED. Policy can be found on the parish council website under 'Policies'.

260409.02

Biodiversity Policy

Review and adopt policy.

REVIEWED AND ADOPTED. Policy can be found on the parish council website under 'policies'.

260409.03

Action Plan

Review and adopt action plan for financial year 2026/2027.

REVIEWED AND ADOPTED. Policy can be found on the parish council website under 'The Parish Council'.

260409

Housing Need Survey Results report

A summary infographic can be found at **Appendix E** and the full report can be found on the parish council website under 'News'.

Signed: _____ (Sheila Harden, Chair)

- 260411** **Disaster/Emergency Plan for Dummer (standing item)**
260411.01 **To discuss updates to the policy.**
Draft writing in progress.
- 260411.02** **To discuss purchase of satellite phones for emergency use by Parish.**
Defer to June meeting.
- 260412** **Remus Budget Delay (standing item)**
Cllr Mullen reiterated that the budget has been delayed 5 months and, at present, no further information has been forthcoming. The second half year budget is due in June.
ACTION: Issue will be escalated to Luke Murphy MP, home builders and Remus.
- 260413** **Recreation Ground (standing item)**
260413.01 **Playground Inspection**
The quarterly playground inspection Council have agreed to carry out all suggested repairs under the grounds of H&S.
- 260414** **To discuss any items of Parish maintenance (standing item)**
260414.01 **Fencing around the pond, Up Street**
To update and discuss maintenance of the pond fencing.
Two quotes have been received and a third awaiting.
- 260414.02** **Bleed kit**
To discuss purchase of bleed kit to place in the defibrillator cabinet.
AGREED to purchase a bleed kit at a cost of £70.99 (+VAT).
- 240414.03** **Potholes**
The Parish Council are aware of the problems with potholes in the area and the lack of available funds from HCC to carry out repairs. The Council request any issues with potholes be reported to HCC using this link:

[Report a pothole | Transport and roads | Hampshire County Council](#)
- 260413** **Planning Applications**
260413.01 **Ref: 26/00602/FUL**
Location: Land At Glebe Close Dummer Hampshire
Proposal: Erection of 10 dwellings, together with garages and associated vehicular access, car parking, amenity space and landscaping.
Cllr Jones removed himself from the meeting due to possible concerns with DCC
NO OBJECTION
Parish Council voted unanimously in favour of supporting the application.
- 260314** **Date of next meeting**
AGREED that the date of the Parish Council Annual Meeting shall be held on Monday 11th May 2026 6pm

There being no further business the meeting closed at 20:23pm

Signed: _____ (Sheila Harden, Chair)

Appendix A

Chair's Report – April 2026

Dummer suffered further serious anti-social behaviour on the recreation ground on Tuesday from an organised gathering of secondary school children from across Basingstoke. Loud music, littering, drinking, unhygienic behaviour and broken glass on the tennis courts led to police intervention. Photographic evidence has been shared with the police, and parents should be aware these events are organised online and may lead to police interviews, as drugs also appear to have been present. No local children seem to have been involved, and no investigation into the organisers has been offered.

The Hounsme Fields Parish Council notice board is now installed on Treetop Avenue by the MUGA, displaying the latest newsletter and this meeting's agenda. Thanks to Prabh Seehra of Remus Management for making it happen.

The final Dummer Housing Survey report commissioned by DPC has been received from Action Hampshire and a short summary published on the Dummer Parish Website. It provides a useful snapshot of the current housing availability by type and size and highlights areas with a shortfall of provision.

The Parish Council has been receiving comments and observations on the new floor at Dummer Village Hall and will be referring these to the Trustees for investigation.

Our clerk, Wendy, has successfully retrieved data from the SID (Speed Indicator Devices) on Up Street. This will be used to support the introduction of Traffic Management Controls and provides the PC with baseline figures. The other SID is still being investigated.

A warning: Parish.uk is a commercial advertising and directory website, not an official parish council or government service. It is privately run and offers paid listings, and has no formal link to any parish council, local authority, or HM Government. Several parish councils have publicly warned that the site and its emails can give a misleading impression of being official, or are not sufficiently clear that this is a paid advertising service.

The Spring Newsletter has been published, with thanks to Clerk Wendy.

Appendix B

Clerks Report – April 2026

- Parish Council policies have been written and amended for council. They have been added to the agenda.
- Year end is in full swing and documents will be brought to meeting in June 2026 after our internal audit which is happening on the 21st May.
- The Spring Newsletter has been published and circulated.
- Following a rather impactful 5 days without email, our IT provider is now looking to migrate us to a new and updated system. I will advise as and when I know this is happening.
- I have been able to download the data from the Up Street SID and have circulated this information to Councillors.

Signed: _____ (Sheila Harden, Chair)

Appendix C

9 April 2026 (2025-2026)

Dummer Parish Council

Prepared by: _____

Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____

Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 31/03/2026		
	Cash in Hand 01/04/2025		231,940.64
	ADD Receipts 01/04/2025 - 31/03/2026		297,660.22
	SUBTRACT Payments 01/04/2025 - 31/03/2026		529,600.86 74,973.27
	Cash in Hand 31/03/2026 (per Cash Book)		454,627.59
B	Cash in hand per Bank Statements		
	Petty Cash 31/03/2026	0.00	
	Current Account 31/03/2026	7,628.48	
	Deposit Account 31/03/2026	26,970.06	
	Development Control Account 31/03/2026	1,498.50	
B	CIL Account 31/03/2026	418,530.55	
			454,627.59
	Less unrepresented payments		
			454,627.59
	Plus unrepresented receipts		
B	Adjusted Bank Balance		454,627.59
	A = B Checks out OK		

Signed: _____ (Sheila Harden, Chair)

Dummer Parish Council
PAYMENTS LIST

09 April 2026 (2025-2026)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
117	Administration	02/03/2026		Current Account	Accounting Softwa	Accounting Software	Starboard Systems Ltd (Sci	S	31.00	6.20	37.20
118	Communications	04/03/2026		Current Account	Vodafone - SIM	Clerk's Phone Charges	Vodafone	S	9.95	1.99	11.94
121	Communications	04/03/2026		Current Account	Broadband - Villag	Broadband	Sky Business	S	28.52	5.70	34.22
123	Salaries and Allowances	04/03/2026		Current Account	Salary - March 202	Salary	Wendy Reynolds	X	2,665.51		2,665.51
125	Salaries and Allowances	04/03/2026		Current Account	P30 - Month Endin	PAYE	HMRC	X	73.70		73.70
129	Administration	04/03/2026		Current Account		VOID	VOID	X			
126	Subscriptions	04/03/2026		Current Account	SLCC - Membershij	SLCC Membership	Society of Local Council Cle	X	158.00		158.00
127	Subscriptions	04/03/2026		Current Account	SLCC - Membershij	SLCC Membership	Society of Local Council Cle	X	42.00		42.00
124	Repairs and Maintenance	04/03/2026		Current Account	Maintenance - Feb	Maintenance	James Dodd (trading as Vir	X	75.00		75.00
122	Administration	10/03/2026		Current Account	Bank Account Char	Bank Charges	Lloyds Bank	X	4.25		4.25
128	Administration	13/03/2026		Current Account	Replacement Phon	Phone Purchase	CEX	S	250.00	50.00	300.00
Total									3,337.93	63.89	3,401.82

Dummer Parish Council
RECEIPTS LIST

09 April 2026 (2025-2026)

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
45	Bank Interest	09/03/2026		CIL Account		Interest	Lloyds Bank	X	194.37		194.37
46	Bank Interest	09/03/2026		Deposit Account		Interest	Lloyds Bank	X	13.22		13.22
47	Bank Interest	09/03/2026		Development Contro		Interest	Lloyds Bank	X	0.57		0.57
Total									208.16		208.16

Appendix D

Dummer Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

09 April 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
7	Salaries and Allowances	09/04/2026		Current Account	Salary - April 2026	Salary	Wendy Reynolds	X	904.31		904.31
5	Salaries and Allowances	09/04/2026		Current Account	PAYE - month 1	PAYE	HMRC	X	73.70		73.70
8	Hall Hire	09/04/2026		Current Account	Hall Fees	Hall Hire	All Saints' Church	X	20.00		20.00
9	Administration	09/04/2026		Current Account	Stationery	Stationery	Viking Office UK Ltd	S	133.65	26.73	160.38
10	Administration	09/04/2026		Current Account	Accounting softwa	Accounting Software	Starboard Systems Ltd (Sci	S	31.00	6.20	37.20
11	Administration	09/04/2026		Current Account	Payroll Services for	Payroll Administration	DM Payroll Services Ltd	S	120.00	24.00	144.00
12	Subscriptions	09/04/2026		Current Account	HALC Membership	HALC Affiliation Fees/Levy	Hampshire Association of L	Z	791.00		791.00
3	Playground Inspection	09/04/2026	260110	Current Account	Playground Inspec	Playground Inspection	MJR Services	X	187.50		187.50
2	Repairs and Maintenance	09/04/2026		Current Account	Playground repairs	Playground Repairs	MJR Services	X	450.50		450.50
4	Communications	09/04/2026	260311	Current Account	Clerks phone	Clerk's Phone Charges	Vodafone	S	9.95	1.99	11.94
6	Communications	09/04/2026		Current Account	Broadband	Broadband	Sky Business	S	30.45	6.09	36.54
13	Miscellaneous	09/04/2026	251110	Current Account	Housing Need Sur	Housing Needs Survey	Action Hampshire	S	3,166.00	633.20	3,799.20
14	Miscellaneous	09/04/2026	251110	Current Account	VAT on postage	Housing Needs Survey	Action Hampshire	S	80.83	16.17	97.00
1	Bank Charges	09/04/2026		Current Account		Bank Charges	Lloyds Bank	X	4.25		4.25
Total									6,003.14	714.38	6,717.52

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Signed: _____ (Sheila Harden, Chair) Date: _____

Infographic of key findings

